

THE MINUTES OF THE MEETING OF THE WHEATLEY HILL PARISH COUNCIL

HELD ON MONDAY 8 JANUARY 2018

Present: Councillor Mrs E Carr (Chair)
Councillors E Goyns, Mrs M Goyns, B Miller,
Mrs L Stewart and Mrs C Stogdale

Apologies: Councillors J Miller and Mrs M Nicholls

Also Present: County Councillor J Grant

1 THE MINUTES OF THE LAST MEETING held on 11 December 2017, a copy of which had been circulated to each Member, were approved and signed by the Chair.

2 PUBLIC QUESTIONS

The Chair welcomed L Goundry and J Goundry-Lye to the meeting.

L Goundry advised that they would both like to be placed on the waiting list for a stable block. The Clerk advised both requests would be considered by Members.

RESOLVED that the information given, be noted.

3 POLICE

There was no Police present at the meeting.

4 COUNTY COUNCILLORS REPORT

The Chair welcomed County Councillor J Grant to the meeting.

Councillor Grant provided Members with an update on the following;

- Durham County Council's winter maintenance programme
- Wheatley Hill Steering Group meeting – 11 January 2018
- Phil Wilson MP – Introduction of The Private Landlords (Register and Duties) Bill under the Ten Minute Member's Bill
- Front Street
- Universal credit and its impact
- Access road to new housing development

RESOLVED that the information given, be noted.

5 CORRESPONDENCE

(1) Request for Financial Assistance – 2nd Wheatley Hill Scout Group

The Clerk reported the receipt of a request for financial assistance from the 2nd Wheatley Hill Scout Group.

RESOLVED that a donation of £300.00 be made from the Section 137 Budget.

(2) Letter of Thanks/Christmas Cards

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The Clerk reported the receipt of a Christmas card from Phil Wilson MP.

RESOLVED that the information given, be noted.

(3) Wheatley Hill Steering Group

The Clerk reported that the next meeting of Wheatley Hill Steering Group would be held on **11 January 2018**.

RESOLVED that Councillor B Miller be authorised to attend the Wheatley Hill Steering Group on **11 January 2018**.

6 PLANNING

Application - DM/17/03941/FPA – Erection of single storey extension to front and rear of dwelling at 10 Quilstyle Road, Wheatley Hill, DH6 3RF for Mr S Hedley

RESOLVED that the information given, be noted.

7 HEAD GROUNDPERSONS REPORT

The Clerk reported that routine work had been undertaken in the Cemetery and around the village since the last meeting, details of which were outlined to Members.

RESOLVED that the information given, be noted.

8 CLERK'S REPORT

(1) Allotments/Stable Blocks

(i) Waiting List

The Clerk provided Members with details of the waiting list.

Members were advised that following a check of the newly published electoral register a number of applicants on the waiting list were not registered as living in Wheatley Hill. As the criteria for being on the waiting list was that applicants had to be resident in Wheatley Hill the Clerk suggested that these applicants be removed from the list.

RESOLVED that the applicants not registered as living in Wheatley Hill be removed from the waiting list.

(ii) Request for Stable Block

The Clerk reported the receipt of a request for a stable block from L Goundry of 4 Church Street and J Goundry-Lye of 10 Dodds Close.

RESOLVED that L Goundry and J Goundry-Lye be accepted onto the waiting list.

(iii) Allocations

The Clerk reported that allotments numbered 14, 15 and 16 and stable block 17 were vacant.

Members referred to the waiting list and suggested that stable block 17 be offered to Mr A Townley of 25 Granville Terrace and an offer of an allotment be made to Mr R Dixon of 30 Dodds Close and Miss M Piper of 16 Jack Lawson Terrace.

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RESOLVED that stable block 17 be offered to Mr A Townley and an offer of an allotment be made to Mr R Dixon and Miss M Piper.

(iv) Allotment Number 14

The Clerk provided an update on allotment 14.

RESOLVED that the information given, be noted.

(2) Summer/Winter Bedding Contract 2018/19

The Clerk reported that Durham County Council had provided the following quotations for the 2018/2019 summer/winter bedding. All prices quoted were exclusive of VAT.

- Supply only of summer bedding plants for formal beds at Pit Wheel - £604.80
- Supply only of winter bedding plants for formal beds at Pit Wheel - £604.80
- Supply only of 9 hanging baskets – £194.40
- Supply only of summer bedding plants for Cemetery - £321.12
- Supply and plant 16sqms of wild flowers – 50sqms at Woodlands Avenue and 110sqms on the corner at Pit Wheel - £544.00

With regard to the hanging baskets Members suggested that the Clerk obtain further quotations for the supply of 9 hanging baskets.

RESOLVED that the quotation from Durham County Council for bedding plants, wild flowers and Cemetery plants be accepted and the Clerk obtain further quotations for 9 hanging baskets.

(3) Cemetery Wall

The Clerk reported that on Monday 18 December 2017 a vehicle crashed into the Cemetery wall.

Members were advised that the Police attended the incident and the driver was arrested.

A claim had been made with the Councils insurers Zurich and quotations were being sought to repair the damaged wall.

RESOLVED that the information given, be noted.

9 PAYMENTS

RESOLVED that the payments listed be endorsed.

CHQ NO	PAYMENT TO	DETAIL	COST	VAT	TOTAL
105386	MKM Ltd	Cemetery Supplies	38.11	7.62	45.73
105387	Horns	Christmas Tree	66.67	13.33	80.00
105388	J Thompson	Reimbursements	25.54	0.87	25.41
105389	J Thompson	Telephone Allowance	25.00		25.00
105390	DESTROYED				
105391	J Davies	Reimbursements	58.02	7.30	65.32

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105392	2nd Wheatley Hill Scout Group	Section 137 Donation			300.00		300.00
105393	Durham County Council	Machine Repairs			142.02	28.40	170.42
105394	MKM	Cemetery Supplies			9.09	1.82	10.91
105395	British Gas	Gas - Heritage Centre			153.21	7.66	160.87
105396	Durham County Council	Machine Fuel			102.29	20.46	122.75
105397	npower	Electricity - Heritage Centre			237.76	11.89	249.65
105398	JAC's Accountancy Limited	Payroll Services - January 2018			24.12	4.82	28.94
Internet Banking	Payroll	Wages - January 2018			3020.27		3020.27
Internet Banking	HMRC/DCC	PAYE/Pension - January 2018			2037.50		2037.50
Direct Debit	British Telecom	Telephone/Internet			41.03	8.20	49.23
Invoice 8	Co-Op Bank	Service and Commission Charges			12.85		12.85
					TOTAL	6,293.48	112.37
							6,404.85

10 RISK MANAGEMENT

The Clerk advised there was nothing to report.

..... Signed

..... Dated