

Wheatley Hill Parish Council

**Clerk to the Parish Council
Joanne Thompson
12 Western Park
Hawthorn
Seaham
Co Durham
SR7 8BF
Tel: 0191 5279027**

**You are hereby summoned to attend the ANNUAL MEETING
of the WHEATLEY HILL PARISH COUNCIL to be held in the HERITAGE CENTRE,
THE CEMETERY, WHEATLEY HILL on MONDAY 13 MAY 2013 immediately following the conclusion of
the Annual Assembly of Electors which is scheduled to commence at 6.00pm**

**J Thompson
Clerk to the Council**

AGENDA

- 1 To elect a Chair for the ensuing year**
- 2 To appoint a Vice-Chair for the ensuing year**
- 3 To appoint an Internal Auditor**
- 4 To appoint School Governors**
- 5 Appointments to Sub Committees**

To appoint Members to serve on the following Sub Committees:-

- Cemetery Sub Committee**
- Allotment Sub Committee**

- 6 Representatives on Outside Bodies**

Members are asked to review and appoint representatives to serve on the following external bodies:-

- Easington Area Association of Parish & Town Councils**
- County Durham Association of Local Councils**
- Citizens Advice Bureau**

- **Durham Rural Community Council**

7 Date and Time of Ordinary Meetings of the Wheatley Hill Parish Council

To consider **RESOLVING** that meetings of the Wheatley Hill Parish Council be held on the second Monday of each month at 6.00pm with the exception of August where no Council meeting will be held due to recess.

Meeting dates are subject to change with the consent of the Chair

8 The Minutes of the Last Meeting held on 8 April 2013 are attached

9 Correspondence

10 Planning Matters

11 Delegates reports

12 Head Groundspersons Report

13 Clerks Report

14 Payments and Orders

15 Risk Management

16 Any Other Business

TO: ALL MEMBERS OF WHEATLEY HILL PARISH COUNCIL